
Security

Idle-Hour Ranch Internship Program

Summary:

Security Interns have the opportunity to gain experience in their field of interest by assisting IHR Management in overseeing daily operations, ensuring the safety of guests, staff, and animals by enforcing safety policies and protocol, and providing a presence of protection and assurance on the premises.

Responsibilities:

- Assist IHR Management ensure the safety and security of staff, visitors, facility and exhibits
- Assist IHR Management greet school/ bus tour groups and provide orientation
- Assist with parking and unloading of groups, as needed
- Assist IHR Management identify safety issues and document incidents
- Provide presence in gift shop and admissions area
- Monitor security cams and videos
- Assist IHR Management supervise ranch activities and enforce rules/policy
- Monitor safety, and enforce rules, in corn maze (August – October)
- Assist IHR Management with unruly guests, if necessary

Requirements

- 18 years or older
- Negative TB test results (from 9 months or less prior to internship)
- Proof of Tetanus vaccination within past 5 years
- Be able to work a minimum of 5 consecutive hours during weekends
- Must be able to work in a pleasant manner with the public for long hours
- Strong written, verbal, and interpersonal skills
- Ability to work independently, quickly and under pressure
- Ability to follow all instructions, verbal and written
- Detail-oriented thinking
- Excellent customer service skills
- Ability to balance multiple responsibilities
- Adhere to ethical and confidential codes
- Ability to walk on uneven surfaces including stairs
- Ability to sit or stand for more than 30 minutes at a time
- No allergies that will interfere with working around animals or outdoors
- An appreciation for informal, lifelong learning in agreement with Idle-Hour Ranch's mission and commitment to education and conservation

Candidates

IHR is looking for hard working interns that desire hands-on experience in Security. Applicants must be dependable, confident under pressure, friendly, good with people, detail-oriented, well organized, and knowledgeable in their field. Preferred candidates are those who are eager to learn, understand the value of flexibility in the workplace, have a positive attitude under pressure, enjoy working in a team setting, and have a strong interest in working security within the fields of small business, agri-tainment, tourism, customer service, public relations, or sales. **Candidates will need access to their own security uniform**, which must be approved by IHR Management. Applicants may be working with, or around, animals during their internship.

Availability: Limited

Currently Summer & Fall Semesters only

Time Commitment:

Minimum of 15 hours per week

During standard business hours

Friday, Saturday, Sunday 10:00a – 7:00p

Select weekday hours may be available

To Apply:

Summer Semester 2015

- April 2 – applications due
- April 26 – students notified
- May 24 – semester begins
- August 31 – semester ends

Fall Semester 2015

- July 4 – applications due
- July 26 – students notified
- August 23 – semester begins
- November 30 – semester ends

Send completed application packet to:

Idle-Hour Ranch Internship

4845 Fenner Rd.

Troy, OH 45373

Application Packet:

- Resume**
- Letter of Recommendation** – from your advisor, professor, or university
- Requirements for Credit** – If you are seeking credit please include a copy of the requirements for credit, and a letter from your advisor verifying that you will be receiving credit
- Signed Release**
- Signed Disclaimer**
- Negative TB test results** (performed within 9 months of internship start date)
- Proof of Tetanus vaccination** (from within the past 5 years)
- Essay** – A one page essay answering the following questions:
 - Why are you interested in this internship?
 - What are your expectations for this internship?
 - What makes you qualified for this internship?
 - What skills can you bring to IHR?

Direct questions to: Brittany Michelle at

IHRtheplacetobe@gmail.com